

RECOMMEND AN ITEM



Fill out this form to recommend an item for the library's collection. When ordered, the item will be placed on hold for you, unless it's a downloadable item. If the library is unable to fill your request, you will be notified by mail (print your address on the back of this card) or e-mail (fill in the e-mail address space below).

Submitted by:		Phone number:			
E-mail address:					
Library card barcode #: 23583 _____		Date:			
Please indicate where you want to pick up item:	<input type="checkbox"/> Main	<input type="checkbox"/> Smiths Grove	<input type="checkbox"/> Kirby	<input type="checkbox"/> Graham	<input type="checkbox"/> Mobile
Title:					
Author:		Publication date:	Price:		
Publisher:		13-Digit ISBN#:			
Check preferred format:	<input type="checkbox"/> Hardback Book	<input type="checkbox"/> Paperback Book	<input type="checkbox"/> Music CD		
<input type="checkbox"/> Large Print Book	<input type="checkbox"/> Audio Book CD	<input type="checkbox"/> Audio Book MP3	Downloadable:		
	<input type="checkbox"/> DVD	<input type="checkbox"/> Playaway	<input type="checkbox"/> Ebook		
			<input type="checkbox"/> Audio Ebook		
Brief summary of material:					
<input type="checkbox"/> If we do not purchase this item for our collection, we may be able to obtain it for you by borrowing it from another library (Interlibrary Loan - ILL). Please check this box if you would like us to do this for you. Be aware that a fine of \$2 will be charged for each ILL item not picked up.					
<input type="checkbox"/> This item has been ordered for our Digital Collection.			Staff initials:		

**Dear Patron, we have considered
your request, and...**

- this selection does not currently fit
our collection development needs.
- we are unable to find this item with
the information provided. Either it
is out of print, or the information
provided is incomplete. Please
contact us with additional information;
call 781-4882 ext. 222.

name

address

city, state, ZIP code