



Educational Services Delivery Program

(fax request to 270-781-1447)



REQUEST for Materials

Organization Name: _____

Organization Type:

- School
- Day Care
- Afterschool Group
- Other (describe): _____

Teacher: _____

Classroom Size: _____

Students' age/grade level: _____

Phone: _____

E-mail: _____

Number of books needed:

- 5 10 15 20 25 30

Number of other materials needed:

- _____ DVDs
- _____ Audiobooks

- I need recreational reading materials only.
- I need a selection of materials that support the following **topic(s) / theme(s)**:

Materials needed by (date): _____

NOTE: Please submit request no later than 2 weeks in advance.

STAFF ONLY:

Delivery date: _____

Delivery notes: _____