

Summer Outreach Lead

Job Description

20 hrs/week

Responsibilities: Provide children's programming to areas of need in Warren County and event support for Summer Reading programming. Help lead and manage a staff of summer student assistants in providing and facilitating programming to children & families over the summer through WCPL programs in-house and offsite. Work directly with community partners at Warren County Parks and Recreation and Warren County Schools as a member of our T.H.R.I.V.E. summer programming initiative.

Requirements: 22 years of age or older to be on our insurance (you will be operating a library vehicle to drive to various locations), ability to work indoors and outdoors and physically move materials and yourself to a variety of locations.

Duties include but are not limited to:

- Provide on-site leadership at Family Camps (rising 3rd-6th graders and their adults) at the Buchanan Gym and Tennis Facility in partnership with Warren County Parks and Recreation (Welcome families, help facilitate games & crafts, set-up and help clean-up the camp supplies at the end of the day).
- Visit area neighborhoods, community centers, and partner organizations to provide games, storytimes, and programs/crafts to children ages 2-16 along with a staff of summer student assistants.
- Support large events WCPL provides in-house such as Movies/Music at the Capitol, Family Programming, Evening events for children and their adults. Assist with greeting guests, crowd management, clean up, and support with crafts/program activities.
- Manage a group of student assistants that will be working in support and conjunction with you at these programs and events.